



# Hoole Church of England Primary School

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Website: [www.hooleprimary.co.uk](http://www.hooleprimary.co.uk)

Head Teacher: Mrs R Flanders



Dear Parents/Carers,

You will be aware that we are keen to ensure that all children maintain excellent records of punctuality and attendance.

Please find enclosed your child's registration certificate showing their attendance for this academic year to date. Your child's attendance percentage is highlighted for your information.

This year our target is for every child to work towards at least 97% attendance.

Attendance below 90% is a cause for concern. Nationally, attendance below 90% is defined as persistent absenteeism.

We are available to offer support where attendance is below 95% to ensure that children do maintain positive records of attendance to ensure that their lights shine brightly from accessing the educational opportunities available.

We monitor attendance on a daily and weekly basis. Where attendance or punctuality is a cause for concern, we will make contact with families to work together to address this.

If you require any advice or support to ensure that your child is able to attend school on time every day, please make contact with Ms Colette Williamson or Mrs Elaine Robertson. Ms Williamson is our school Attendance Officer and Mrs Robertson is our school Learning Mentor.

You may arrange to meet with Ms Williamson and/or Mrs Robertson via the school office or by emailing them directly.

Colette Williamson	<a href="mailto:colettewilliamson@hooleprimary.cheshire.sch.uk">colettewilliamson@hooleprimary.cheshire.sch.uk</a>
Elaine Robertson	<a href="mailto:elainerobertson@hooleprimary.cheshire.sch.uk">elainerobertson@hooleprimary.cheshire.sch.uk</a>

Thank you for ensuring that your child attends school on time every day.

Yours sincerely,

R. Flanders  
Headteacher

Let Your Light Shine - Matthew 5:16 (Sermon on the Mount)

Ambition for all to enjoy life in all its fullness

