Booking Parents' Evening

A parents and carers guide

1) Log onto the Parents' Area of the school website (www.hooleceprimary.co.uk) or the School Spider app by clicking on 'Parent Login'.

Type in your user name and password. If you have forgotten your login details, click "Forgot Password" to reset your details.

2) Once logged in, choose the "Parents' Evenings" tab to view the available time slots.
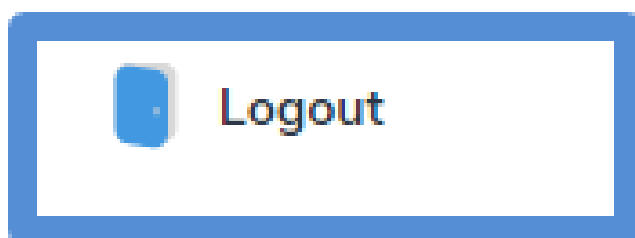
3) You will then see the following screen which has the times of appointments. Choose the date and appointment time that is suitable for you and click 'Book".

When you have selected your preferred time slot, the Book button will change to this.

4) If you have more than one child at school and need to book an appointment with a different teacher, repeat the previous steps.

If not, just logout.